Matter
Speech content. What is said.

- **Topic** - Choose something original, a topic that interests you or that you feel strongly about.
  - Parent/teacher involvement is allowed, although students should write their own speech, in their own words.
  - **Stage 1**: simple topics that you know.
  - **Stage 2**: speak about how your topic affects other people too.
  - **Stage 3**: speak about issues in society.

- **Point of View** - Give your opinion.
  - Give your speech a title, e.g., “Dogs Are the Best Pets”, then tell us why.
  - Write an ‘Exposition’ argument style, not an ‘Information Report’.
  - Include examples. In Stage 2 and 3 you justify your opinion.

- **Language** - Make it persuasive and convincing. You should understand all the words you say.

Method
Speech structure. How it is organised.

- **Beginning** - A statement, question or story that will ‘hook’ the audience.
- **Middle** - Get your message across so your point is clear. Try to link ideas.
- **Conclusion** - Tie your argument together with a final statement. Don’t say ‘thank you’, the audience thanks you by applauding.
- **Timing** - Each Stage has a required time, so practise this at home.

### Prepared Speech Times

<table>
<thead>
<tr>
<th>Stage</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kindergarten:</td>
<td>1 min</td>
</tr>
<tr>
<td>Stage 1: Year 1 and 2</td>
<td>2 min</td>
</tr>
<tr>
<td>Stage 2: Year 3 and 4</td>
<td>3 min</td>
</tr>
<tr>
<td>Stage 3: Year 5 and 6</td>
<td>4 min</td>
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</tbody>
</table>

Manner
Speech presentation. How it is said.

- **Voice** - Microphones are not used so your voice should be clear, but not shouting.

- **Eye Contact** - Look up at the audience while you are speaking.

- **Expression and Stance**
  - Stand comfortably without fidgeting, use natural gestures and expression.
  - Public Speaking isn’t Drama, so don’t sing, dance or act; just speak.

- **Palm Cards** - Use palm cards to deliver your speech. Sizes of Palm Cards are:
  - **K-2**: 1/4 of A4 page (14 x 9cm)
  - **Stage 2 and 3**: 1/8 of A4 page (10 x 7cm)

Try to...

- Have a clear, confident voice
- Give us your opinion
- Maintain good eye contact and smile 😊

Try not to...

- Write an information report
- Sing, act, dance or use props
- Speak for too little or too long

Parents can...

😊 Help children choose a topic they enjoy talking about and find a point of view
😊 Listen… they love to practise with you!